

Evans Bay Connections Workshop 3

Minutes of Working Group Workshop

Meeting: Evans Bay Connections Working Group Workshop 3

Venue: Evans Bay Yacht Club, Evans Bay Parade **Date:** 18-May-2017

Time: 18:00 – 20:30

The third workshop of the Evans Bay Connections Working Group was held from 6:00pm–8:30pm on 18 May 2017, at ASB Centre, Kilbirnie. The attendees at the second workshop were:

Present	Name	Organisation
		Community Resident
		Commuter Cyclist
		Living Streets
		CMC Trust
		Community Resident
		Community Resident
		NZTA
		WCC
		Commuter Cyclist
		WCC
	Mark Fletcher (MF)	Studio Pacific Architecture (SPA)
		Commuter Cyclist
		Commuter Cyclist
		Community Resident
		CAW
	Ben Alexander (BA)	WCC
	Ryan Dunn (RD)	Tonkin + Taylor (T+T)
	Roger Burra (RB)	WCC Project Manager

The discussions for the evening were broadly focussed around the following topics:

- A summary of workshop #2 and the goals for this workshop #3
- Confirming the issues paper
- A reminder of the five Council Investment Objectives, and discussion and refinement of the Community Objectives
- The evaluation process – evaluating long list options to produce the short list of project options
- Discussion/brainstorm of the long list of project options.

The outcomes of these discussions are summarised below. The meeting agenda and presentation is attached.

Item	Discussion	Action
1.	Welcome and Introductions	
2.	Summary of Workshop #2 & Goals for Workshop #3	
2.1	<p>RB provided an update on actions arising from the last workshop;</p> <ul style="list-style-type: none"> – RB has made contact with the WCC officer who can provide information on the use of the WCC owned off-street parking areas (i.e. overnight motorhome parking). RB will make this information available after he receives it – The current WCC position on the future status of Evans Bay Parade is no different to that contained within the District Plan road hierarchy. The working group were encouraged not to let this limit their thinking on short term options, or long term aspirations for Evans Bay Parade in the long list process. 	
2.2	<p>RB explained to the working group the purpose of workshop # 3 and that the project team were seeking to:</p> <ul style="list-style-type: none"> – Give an understanding of the long list to short list process, including the multi-criteria analysis (MCA) evaluation process; – Confirm the community objectives, and; – Develop the long list of possible options. 	
3.	Confirming the Issues Paper	
3.1	<p>RD thanked the working group members who have taken the time to provide feedback on the draft issues paper. A number of issues were reported in the workshop #1 minutes, collected during the public open days, received since workshop #2 from working group members, and additional data was collected through survey and review of historic traffic data records.</p> <p>RD is to collate all of the additional issues identified for inclusion in the final Issues Paper.</p>	RD to update Issues Paper.
4.	Overview of Shortlisting Process	

Item	Discussion	Action
4.1	<p>RB outlined the approach to moving from a long list to a short list of options. The process is a sieving exercise where long list options are assessed against objectives and evaluation criteria to produce a short list of options that best meet the investment</p> <div data-bbox="354 416 1102 954" data-label="Diagram"> </div> <p>objectives.</p> <p>The process is shown above, the evaluation criteria for the MCA process is shown in the workshop presentation attached to these minutes. These evaluation criteria are focused around the following:</p> <ul style="list-style-type: none"> – Effects – Implementation – Cost 	
4.2	<p>Working Group discussion on this process is summarised as follows:</p> <ul style="list-style-type: none"> – Fatal flaws are uncommon, if any are identified the project team will come back to the working group and check the assumptions – If the WCC objectives are not met, the option is unlikely to receive funding – Queries why the WCC cycling objectives are absent from the MCA analysis criteria – It was suggested cycling criteria should be weighted higher in the analysis – The section of Oriental Bay between Carlton Gore Rd and Freyburg Pool was identified as a possible gap in the cycling network 	<p>RB to feed back on the current status of work on the adjacent section of Oriental Bay</p>

Item	Discussion	Action
4.3	<p>RB outlined how the long list and MCA analysis fits within the Working Group Process</p> <ul style="list-style-type: none"> – Between workshop 3 and 4 T+T/SPA will develop the long list ideas so they can be taken through the shortlisting process – Between workshop 3 and 4 T+T/SPA will also initiate the shortlisting process and identify a draft short list for discussion with the working group at workshop 4 – The MCA process is one of subjective scoring, will be undertaken by technical consultants, with consultation back with the working group to ensure we have captured the options assessment accurately – The analysis will compare options in order to consult and agree short-listing with the working group, the MCA tool is not the decision maker. – The initial short list options will be presented to the working group at workshop # 4, where by the end of workshop # 4 we will settle on an agreed short list which T+T and SPA will develop in more detail for workshop # 5 <p>The Working Group process is outlined in the presentation attached to these meeting minutes.</p>	
5.	Evans Bay Investment Objectives	
5.1	<p>A set of community objectives were introduced for discussion and refinement with the working group;</p> <div data-bbox="306 1189 1139 1789" style="background-color: #333; color: #fff; padding: 10px;"> <h3 style="margin: 0;">Community Objectives</h3> <ol style="list-style-type: none"> 1. Improve the level of service for pedestrians 2. Improve the route consistency for walking and cycling facilities 3. Improve the safety of road users 4. Improve connections between residential areas and the waterfront 5. Improve the efficiency of on-street parking provision 6. Enhance the built and natural environment 7. Maintain current levels of access for motorised vehicles <div style="text-align: right; margin-top: 10px;"> <p style="font-size: 0.8em; margin: 0;">Absolutely Positively Wellington City Council <small>Me Heke Ki Pōneke</small></p> </div> </div>	

Item	Discussion	Action
5.2	Items to note and subsequently action include: <ul style="list-style-type: none"> – Agreement to including cycling as a community objective; – Agreement to a re-wording of ‘level of service’; – In discussion on Objective 5 – there were very different views on what should happen to on-street parking. Agreement to the inclusion of the word “rationalise” within an updated Objective 5 that more accurately captures the community views; – Objective 7 is to be updated to reflect “motorised access to property” with more focus on access rather than through movement traffic function; – How the project team might apply the WCC’s mode hierarchy in our evaluation process. 	RD/RB/MF to update community objectives
6.	Long List Ideas Session	
6.1	The working group attendees broke into work groups and brainstormed long list options, which were fed back to the wider group.	
6.2	RD is to take the brain storm options and generate a draft long-list for assessment.	RD to generate draft long list
6.3	RB outlined the possibility the technical team will supplement other options into the long list to ensure the long list is sufficiently broad and to avoid accusations of a pre-determined outcome.	
6.4	RD/MF to undertake preliminary MCA assessment of long list options, which is to include the updated community objectives for Workshop # 4.	RD/MF to undertake MCA analysis on long list
6.5	The date for Workshop # 4 was confirmed for Thursday 15 June 2017. Ben is to cancel Workshop # 3B.	BA to cancel workshop # 3B.
	Meeting adjourned 8:30pm	